

10 AUG 1978

MEMORANDUM FOR: Deputy Director for Administration
FROM : F. W. M. Janney
Director of Personnel
SUBJECT : Office of Personnel Report --
Week Ending 9 August 1978

STATINTL

25X1A

2. (U) Generous Citizen: [REDACTED], our recruiter [REDACTED], recently received a call from a young man who said he was leaving the [REDACTED] area and was unable to take his automobile with him. In the spirit of generosity and patriotism, he offered his car to the CIA. Chuck reports that, even though one should not look a gift '69 Chevy in the grille, it developed that the car needed approximately \$600 of front-end work. The young man seemed quite disappointed when informed that we would be unable to accept his "gift."

25X1A

25X1A

3. (C) Retirement Activity: The figures shown below depict the total retirement activity for the period 1 July 1978 through 12 January 1979. The figures in the clear show totals. The figures in parentheses represent persons who have opted for discontinued service or "involuntary" retirement. Thus, of 158 persons to go by 12 January, 25 are going under the "liberal" options.

	<u>Civil Service</u>	<u>CIARDS</u>	<u>Total</u>
Retired	16 (4)	24 (3)	40 (7)
Signed to go	34 (15)	84 (3)	118 (18)
Totals	50 (19)	108 (6)	158 (25)

S-E-C-R-E-T

E 2 IMPDET
CL BY 012752

This memorandum may be downgraded to CONFIDENTIAL when separated from attachment.

S-E-C-R-E-T

4. (U/AIUO) New Clerical Employees: We entered 39 new clerical employees on duty in July. Of these, four were former employees, nine were Agency dependents, and three were Agency relatives.

5. (U/AIUO) Regulations: We sent the following to the Regulations Control Branch:

25X1A

- Amendment to [REDACTED] deleting a form reference and substituting date requirement.

25X1A

- Revision of [REDACTED], Central Emergency and Locator System.

6. (U/AIUO) Educational Aid Fund: Letters were sent on 4 August to 112 applicants concerning the Educational Aid Fund scholarship assistance. This included 47 winners and 65 non-winners, and concludes the EAF Scholarship Program for 1978.

7. (U/AIUO) Audit - CFC: The Combined Federal Campaign audit for our 1977-78 Fund Drive is scheduled to commence in Personal Affairs Branch on 9 August.

8. (U/AIUO) Rate Schedules: Revised commuted rate schedules for outgoing travelers were received for EUR, LA and EA stations. These schedules were increased to reflect rising per diem rates. [REDACTED] was included for the first time in LA schedules. The last time the commuted rate was revised for these areas was approximately two years ago.

25X1A

9. (U) Suggestion Box: No suggestions were received this week. The total number of suggestions received since the program began on 15 June 1977 remains at 56.

10. (S) Rehired Annuitants: See attached report.

S-E-C-R-E-T

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COMING EVENTS:

(1). (U) CFC: This year's Consolidated Fund Campaign will be held during the period 21 September to 3 November. The Agency's goal has been established at \$300,000. A meeting of the directorate representatives has been scheduled for 24 August at 2:00 p.m. in the OP Conference Room to further plan the campaign.

25X1A

(2). (U) Recruitment: [REDACTED] recruiter, will participate in an all-day job fair for minorities to be held on Saturday, 12 August, in Corpus Christi, Texas. This event is associated with the annual convention of the GI Forum, an Hispanic organization, which is being held from 7-11 August.

(SIGNED) F. W. M. Janney

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25X1A

EA-D/Pers/[REDACTED]:rj (9 Aug 78)

S-E-C-R-E-T
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SECRET

8 August 1978

WEEKLY REPORT OF REHIRED CIVILIAN ANNUITANT ACTIVITIES
FOR THE AGENCY (3 - 8 August 1978) (U/AIUO)

1. (S) The following rehired civilian annuitant case
was processed as a new hire:

DDO

25X1A

- Independent Contractor, [REDACTED], 25X1A
effective 1 August 1978.

was [REDACTED] rehired civilian annuitant case
on by the Director of Personnel:

DDA

- Independent Contractor, Office
of Security, one-year extension.

was [REDACTED] rehired civilian annuitant case
Admi on by the Deputy Director for

DDO

- Contract Employee, EA
Division, one-year extension.

was [REDACTED] rehired civilian annuitant case

DDO

- Independent Contractor, IMS,
terminated 13 July 1978,
(deceased).

E2 IMPDET
CL BY: 063837

SECRET